

## **REGULATION OF UNDERGRADUATE STUDIES**

The School of Film at Aristotle University of Thessaloniki was established in 2004 and it is the first public higher-education film school in Greece. Its creation as the fourth School of the Faculty of Fine Arts at A.U.Th. came to fill a significant gap in film education and to respond to a long-lasting request of both the film and academic community. According to its founding statute, the aim of the School is “to cultivate and promote film art in the context of a wider audiovisual education, through theoretical and applied tuition and research”.

The educational philosophy of the School combines practice with theory, while the five-year undergraduate curriculum covers eight artistic/applied areas (scriptwriting, film direction, production, sound and music, set and costume design, cinematography, editing, augmented/virtual/mixed reality) and one theoretical, that of the theory and history of cinema and television.

The degree of the School of Film is unified and it is based on a comprehensive cycle of courses of artistic and theoretical nature, while also including compulsory pedagogical and foreign language courses.

The School of Film employs artists and film scholars, whose work is widely acclaimed, both at home and abroad, as evidenced by the distinctions of the faculty members (Fulbright scholarships, research funding programs, awards, foreign language and Greek books taught in domestic and foreign universities, participation in and collaborations with Greek and international festivals, awards at festivals, State Quality Awards and awards of the Hellenic Film Academy, etc.).

Thus far, the School of Film has trained young filmmakers capable of contributing to the upgrading of the national film production, as evidenced by the distinguished presence of student and graduate films in international and domestic festivals, as well as the successful presence of its graduates in the professional field in Greece and abroad.

Finally, thanks to the close contact of the School of Film with the film community, many distinguished Greek filmmakers have regularly taught, given lectures and masterclasses, while the School has had the honor to award honorary doctorates to Michalis Kakogianis, Pantelis Voulgaris and Costas Gavras.

The facilities of the School are housed in a specially designed tobacco warehouse at 1 Ikoniou Street in Stavroupoli Thessaloniki. In addition to classrooms, the building has a screening hall, a cinematography and a set design lab, a sound studio, editing suites, a directing set, a conference room as well as a library with a reading area.

The following Undergraduate Regulations were approved by the School Assembly on March 3, 2020 and amended on September 7, 2021.

**CHAPTER I**  
**SYSTEM AND TIME STRUCTURE OF STUDIES**

**Article 1**

**Principles of the Curriculum**

The study program of the School of Film is a five-year long program and leads to the award of an integrated master, level 7 of the National and European Qualifications Framework, according to Ministerial Decision No. 57783 / Z1 / 18-05-2020 (Government Gazette 2177 / τ.Β' / 05-06-2020).

In the first two years of studies all the courses are compulsory (8 courses and 1 foreign language in each semester) and they offer an introduction to the main thematic areas of the curriculum.

The third and fourth-year courses are divided into mandatory (workshops and pedagogical courses) and elective courses in the nine thematic areas. Students may choose one of the nine thematic areas in which they wish to focus, and this thematic area will be noted in the diploma supplement. The offered fields are: Cinematography, Film Sound and Music, Film Theory and History, Editing, Production, Scriptwriting, Set and Costume Design, Direction, Augmented/Virtual/Mixed Reality.

Students of the third year and above have also the right to choose elective courses from other Schools of AUTH in replacement of elective courses offered by the School of Film, provided that these are not courses taken by the students in a previous undergraduate degree. The total ECTS of these external elective courses cannot exceed 10 ECTS throughout the whole duration of study.

During the fifth year, one major project is required, the diploma thesis (60 ECTS).

The study program follows the European Credit Transfer System (ECTS). The workload of one year of study corresponds to 60 ECTS, while 30 ECTS of the indicative study program correspond to one semester. A total of 300 ECTS is required to obtain a degree.

## **Article 2**

### **Aim of the School of Film and learning outcomes**

The School of Film aims to cultivate the art of film-making and to research and study film as an art-form. Graduates have a wide, theoretical and practical, knowledge of film as a medium as well as expert knowledge in the field of their choice.

All the graduates of the School of Film have acquired a basic level of knowledge and skills for every artistic field (Screenwriting, Directing, Cinematography, Editing, Sound and Music, Set and Costume Design, Production, Augmented-Vitual-Mixed Reality) as well as basic theoretical knowledge and skills in the field of Film Theory and Film History.

In addition, all graduates acquire pedagogical skills for teaching film: the ability to formulate and apply educational programs for students at the Elementary or High School level (teaching cinema, coordinating school projects).

Moreover, depending on the selected courses and their final year project, the students are given the opportunity to reach at professional level the skills mentioned below:

- Skills related to the art of screenwriting: the conception and writing of a film script.
- Skills related to art of directing: the conception and execution of a filmmaking plan in collaboration with a crew.

- Skills related to the cinematography: the conception and realization of an artistic project that determines the lighting and the framing of a film.
- Skills related to the editing: the conception and realization of an artistic project on the editing of a film.
- Skills related to the artistic work in the field of set and costume design: the conception and realization of an artistic project in relation to the film set and the costumes of a film.
- Skills related to the artistic work in the field of film sound and music: the conception and realization of an artistic project in relation to the soundtrack of a film.
- Skills related to the work in the field of production: the selection, development, production and distribution of audiovisual works.
- Skills related to Augmented-Virtual-Mixed Reality: Theoretical and practical training
- Skills related to Film theory and Film history: theoretical and historical expertise on the cinematic medium, the ability to do original academic research, the development of critical and synthetic thinking.

### **Article 3**

#### **Degree Requirements**

To graduate from the School of Film , students have to successfully attend courses (compulsory and elective) for 300 ECTS. It is a five year course, structured as follows: During the first four years, each year has 60 ECTS and each semester 30 ECTS. During the fifth year of their studies, students complete their final year project (60 ECTS).

The university degree offered by the School of Film is an entity based on a full circle of core courses of film theory and history as well as film-making, which also includes didactics of film and a foreign language. Following that circle of core courses, each student elects the courses that he/she attends and the final-year project, in order to specialize in one of the following fields: a) screenwriting, b)film directing, c) production management, d) sound and music of cinema, e) set and costume design,

f) cinematography, g) editing, h) theory and history of film i) augmented-virtual-mixed reality.

#### **Article 4**

##### **Official Length**

The official length of the undergraduate program is ten (10) semesters, equivalent to 300 ECTS.

A full academic year is equivalent to 60 ECTS units and each semester to 30 ECTS (European Credit Transfer System) (1ECTS=25-30 student work load hours). Compliance with the ECTS (European Credit Transfer and Accumulation System) regulations started in 2007, when the Greek Legislation was harmonized with the relevant European one (Ministerial Decision no Φ.5/89656/B3, art. 1-3, Hellenic Government Gazette no 1466/2007/B). Each course is credited with a number of ECTS (>=2) according to the student's workload ( contact hours, laboratory work, examination e.t.c.) and accumulation of credits (ECTS) is accomplished after successful completion of the course.

#### **Άρθρο 5**

##### **ECTS (European Credit Transfer System)**

ECTS is part of the ERASMUS Programme (European Community Action Scheme for the Mobility of University Students) and its aim is to promote the processes of recognition of study among cooperating institutes in Europe. It was first used in the academic year 1992-93, and it enables students to recognize the part of their studies that was realized in universities abroad.

More specifically, ECTS is a system for the transfer of credits among European Universities. This is achieved through the support of transparency in their study

programmes and student achievements. ECTS reflects the content, structure, equivalence and correspondence of academic programmes, which are quality criteria for University Institutes participating in the programme and defined by the latter in such a way as to create appropriate conditions for cooperation agreements.

ECTS credits of each course reflect or correspond to the workload (theory, laboratories, seminars, projects, examinations) required from the student for the successful completion of the course. That is, ECTS is based on the total workload of the student, and is not limited to course hours.

The basic ECTS principles are as follows:

- Credits are distributed to courses in such a way as the workload of one academic year corresponds to 60 credits.
- 60 ECTS credits equal studies of two semesters (30+30) or three quarters (20+20+20).
- Universities have to organize a full course programme offered to foreign students, including the number of credits corresponding to each course.
- Before departure of the outgoing student for a foreign country, the home institution will have to sign a 'learning agreement' with the host university and the student. The agreement will clearly describe the student's programme of study abroad and will be accompanied by a Transcript of Records, which will document the academic performance of the student.
- The host university will provide the student with a Transcript of Records for all courses they attended successfully abroad, which will also record the credits for each course.
- The home institution will have to recognize the courses and corresponding credits gained by students during their stay at the cooperating foreign institutions, so that these credits replace the credits gained from the home university during an equal period of study.

## **Article 6**

### **Registration**

The registration process of the undergraduate students admitted to the School of Film is carried out in accordance to the provisions of the Ministry of Education. After the identification process at the Secretariat of the School, students receive via sms the details of the institutional account that they will have as members of the university community. By activating their institutional account, they gain access to the following electronic services:

- Student Information System <https://sis.auth.gr/>
- INTEGRATED BOOK MANAGEMENT SERVICE <https://eudoxus.gr>
- Academic Identity Card online service <https://submit-academicid.minedu.gov.gr/>
- AUTh elearning services <https://elearning.auth.gr/>
- AUTh E-mail services <https://webmail.auth.gr/>

## **Article 7**

### **Renewal of Registration**

According to the current legislation, all students are required to electronically renew their registration in each academic semester on dates set by the institution and announced by the IT Center and the Secretariat.

## **Article 8**

### **Enrollment in Courses**

At the beginning of every academic semester, following a decision of the School Assembly, within deadlines announced by the Secretariat and posted on the

website of the School, students must electronically enroll in the courses of the study program (compulsory and/or elective ), they wish to attend.

Modification of the selected courses is possible until the last day of the deadline. After that the student is not able to enroll in courses. Participation in the examination of a course in which the student has not been enrolled is excluded.

In each semester students can register for up to 15 courses - the courses of the respective semester and those they owe from previous semesters.

Students of the third year and above have also the right to choose elective courses from other Schools of AUTH in replacement of elective courses offered by the School of Film, provided that these are not courses taken by the students in a previous undergraduate degree. The total ECTS of these external elective courses cannot exceed 10 ECTS throughout the whole duration of study.

Course enrollments are submitted through the online application AUTH Electronic Secretariat Services <https://sis.auth.gr/>. Through the online Secretariat, students also have the opportunity to check the grading of their courses, as well as to submit applications for certificates of study and transcripts of records.

Students who have been graded with a grade of five (5) or more do not have the right to re-enroll and be re-examined in the same course.

In the re-sit exam period of September, the students have the right to participate in the examinations of the courses that they attended during the fall and spring semester of the respective academic year and failed, without having to submit a re-application.

## **CHAPTER B'**

### **ORGANIZING OF TEACHING AND EXAMINATION**

#### **Article 9**

##### **Educational weeks**



The academic year starts on September 1 every year and ends on August 31 of the following year.

The educational work of every academic year is organized in two semesters, the fall semester and the spring semester, each of which comprises 13 weeks of teaching and two or three weeks of exams.

A course in which at least 13 educational weeks have not been completed is considered not to have been taught

- Fall semester courses start in the last week of September and end in late January, followed by the first exam period of the fall semester.
- Spring semester courses start in mid February and end at the end of May, followed by the first exam period of the spring semester.

#### HOLIDAYS

Neither courses nor exams are held during weekends and in July and August, the two months of summer holidays. Holidays also include:

- Christmas Holidays: December 24 to January 7.
- Carnival Holidays: from Thursday before Lent to the day after Lent Monday.
- Easter Holidays: from the Monday of Easter Week to the Sunday after Easter Sunday.

#### OTHER HOLIDAYS

- October 26: Saint Dimitrios Day - Feast of the city's Patron Saint. Liberation of Thessaloniki from the Ottoman occupation (National Holiday).
- October 28: National celebration.
- November 17: Students' uprising in the National Technical University of Athens against the junta in 1973.
- January 30: The Three Patron Saints of Education Day.
- March 25: National Anniversary of the revolution of 1821 against the Turkish rule.
- May 1: Labour Day.
- Holy Spirit Day: Monday (after Pentecost).

## **Schedule**

The Secretariat of the School prepares the schedule of the courses under the supervision of the Head of the School. The schedule includes the distribution of the teaching hours of the courses within the five working days of the week, the teachers and the classrooms, and is announced by the Secretariat in time.

## **Article 11**

### **Evaluation of students**

The way of evaluation of the students in a course is decided by the teacher in charge of the course and may include assignments, midterm exams, tests and final exam, as well as the participation of one student in the course, in laboratory or tutoring. Exams can be written, oral, practical or a combination of these. The passing grade for all courses is considered to be five (5).

- Fall semester courses are examined during the exam period January-February and re-sit exams are held in September;
- Spring semester courses are examined during the exam period of June and re-sit exams are held in September.

Students who have completed the required minimum number of semesters, during which they have been enrolled in all the courses required to obtain a degree, have the opportunity to be examined in all examination periods in these courses, regardless of whether they are taught in fall or spring semester, following a decision of the School Assembly.

## **Article 12**

### **Grading scale**

For all the examined courses, the grading scale ranges from zero (0) to ten (10). The minimum passing grade is "5" (five), with an excellent "10" (ten). The results of the examinations are announced by the teacher within twenty (20) days from the end of the examination period in the AUPh Electronic Secretariat Services application.

Students are obliged to repeat courses in which they did not receive a passing grade or, if the courses are elective, to replace them.

Course revaluations are not allowed. After the announcement of the results, the students have the opportunity to discuss their performance with the teachers and to receive adequate feedback.

### **Article 13**

#### **Regulation of written examinations**

1. The students are required to attend the exam at least 30 minutes before the starting time, carrying their academic ID.
2. The supervisors have the right to prohibit the entry of a student who came in late.
3. It is forbidden for students to carry books, notes, other written material or electronic device with them, unless otherwise specified by the teacher.
4. The supervisors reserve the right to change the student's seat, if they deem that this facilitates the conduct of the examinations. They also reserve the right to *suggest zeroing in writing* when he deems that the examination regulations are being violated.
5. The students are required to stay in the room for at least fifteen minutes.
6. When the students deliver their essay, they are required to sign the name list of the course.

### **Article 14**

#### **Logo**

The logo of the School of Film of AUTH, should appear at the beginning and the end of every film/work/exercise in the following format in the audiovisual texts:

- opening-credits / beginning titles, SCHOOL OF FILM, FACULTY OF FINE ARTS, AUTH in a separate frame.

- end-credits, the film/work/exercise was developed and completed within the X course-workshops, under the supervision of the X Professor of the School.

In the written texts there should be a reference of the School of Film (as above) on the cover/ first page and the name of the supervising professor should be written on the first page.

The above applies to all films/assignments/ exercises produced by students during their studies at the School (using technical means provided by it as well as the support of the professors of the School for script editing, directing, photography, editing, set design, production, sound and music, or theoretical supervision at any stage of their work).

The School waives any other claim in the produced films/assignments/exercises other than its reference in the manner mentioned above. In case of omission of this reference, the film/work/exercise will not be graded.

## **Article 15**

### **Books**

The Assembly of the School, following the suggestion of the responsible teachers, conducts a list of books, which are registered by the Secretariat of the School in the Electronic Service of Integrated Book Management "Eudoxos" <https://eudoxus.gr/>.

In every semester the students have the opportunity to log in the application of "Eudoxos", on dates set by the service, and choose the books they wish to receive.

According to the current legislation, students are entitled to one textbook for each course of the indicative study program. In each academic semester students choose one of the suggested textbooks for each course they are enrolled in. Each student of the School of Film is entitled to 64 free books.

## **Article 16**

## **Diploma Theses**

During the 5th year of study students are required to produce a diploma thesis. The choice of the thematic area is free. This work reflects the artistic and theoretical interests of each student, it is the peak of their studies, as well as the most mature sample of their personal work.

The completion of the diploma thesis requires time corresponding to two semesters. It should be noted that, based on the assessment of the necessary time, the diploma thesis holds 60 ECTS.

The diploma thesis for the applied directions takes the form of a work of art in the field of the respective direction and it is developed according to a set of rules determined by the responsible supervisors. For the theoretical direction the diploma thesis is a dissertation of 10.000 – 12000 words.

The final presentation and examination take the form of a public lecture lasting 30-45 minutes (including the presentation time of accompanying material).

### **Article 17**

#### **Application**

Candidates must have accumulated at least 220 ECTS in order to apply for a diploma thesis. From the beginning of the fifth year (and at the beginning of each semester onwards) the students state their preferences for diploma thesis by submitting to the secretariat an application stating the direction, the temporary title and the supervisor. The application must be signed by the supervisor first and is valid for as long as it takes to complete the thesis.

### **Article 18**

#### **Supervising Research and Diploma Theses**

The faculty members and teaching staff of the School of Film are responsible for supervising diploma theses. Depending on the field of the thesis, the supervision is

undertaken by a faculty member of a relevant subject. It is permissible for two or more instructors to attend a dissertation (co-supervise) with the consent of the supervising professor.

Also, depending on the subject and the workload, the competent faculty member may propose the transfer of supervision to another teacher who deems that he/she can adequately undertake the specific project, without any change in the field of the dissertation. The supervisors can request the contribution of professors from other faculties or authorized teachers, if required.

The monitoring of the progress of the project is done in consultation with the supervisors at regular intervals. The terms and conditions of this cooperation are clearly and timely stated by each supervisor.

#### **Article 19**

#### **Examination - Presentation**

A prerequisite for the presentation of a diploma thesis is that the student has successfully completed all the compulsory courses of the curriculum and gathered 230 ECTS. The secretariat of the School checks that the student fulfills the requirements, and the supervisor confirms that the work has been completed and can be presented in public.

The diploma presentations follow the examinations of the semester courses and are held three times a year in the examination periods of February, June and September. The examination is public and takes place in front of an audience. The presentation of the diploma thesis approximately 60'.

The diploma projects are submitted in hardcopy (in print) and in electronic form (CD or DVD) to the Secretariat and the library of the School before graduation. They are sent to the examiners one week before the presentation.

Any diploma project that includes original or paraphrased excerpts from books or articles or texts on the internet, without citing the source, is automatically graded with 0 (zero), regardless of the student's intentions.

In case of non-compliance with the deadline for submission of a work, the School of Film does not recognize technical problems.

It is pointed out that the logo of the School of Film of AUTH should appear at the beginning and the end of every film/work/exercise in the following format in the audiovisual texts:

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## **Article 20**

### **Grading**

Three examiners are appointed for the evaluation of the diploma thesis (the supervisor and two additional professors).

## **ANNEX**

### **Internship**

An Internship program was introduced in our School in the academic year 2015-2016. The supervisor of the Internship for our School is Mr. Christos Gousios, Assistant Professor.

The Internship is a free choice course, which corresponds to 5 ECTS, and it is not calculated in the total of ECTS required to obtain the degree. It lasts for 2 months (March-April or June-July) and it is a full-time occupation (five or eight hours daily).

To participate in the internship program the students at the School must be at least in the 7<sup>th</sup> semester of study, and they must have completed 120 ECTS out of the 300 required to obtain a degree. Priority is given to the students of higher semesters, so that they have the possibility to complete an internship, before they graduate.

Each student can participate in the internship program only once during his/her studies.

For students in the same semester of studies, the total number of ECTS is taken into consideration. In case of a tie, the average grade is taken into account. Students who qualify for an internship, may not participate in the program, if no host Institution of their interest is found.

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